

Job Position: “Public Facilitation Expert”

Job Description:

- Ensure inclusivity which leads to sustainability necessary for reform in the justice sector.
- Ensure transparency, efficiency and accessibility of public services offered.
- Streamline processes to reduce the need for physical visits to the facilitation center where possible.
- Improve communication channels and build a mutually beneficial relationship between the departments, lawyers, litigants and other stakeholders.
- Work for process improvement in light of the gaps as identified.
- Digitalize the public facilitation center for automated facilities.
- Steps to improve the judicial accessibility and citizen services at Supreme Court of Pakistan.
- To automate all the public related documents and services in line with international standards at the facilitation center.
- To explore new avenues for quality services and improved accessibility.
- Other related tasks as assigned by the Competent Authority.

Qualification:

Masters in the field of Social Sciences with proven expertise.

Experience:

At least 3 years' experience in the field of Public Relations and communication.

Skills:

- To ensure inclusivity
- Have worked for sustainability
- Team management
- Performance measurement
- Public management
- Excellent Communication skills
- Public sector advisory

Last Date to Apply: November 23, 2025