



CAREER OPPORTUNITY

The University is looking for experienced & passionate professionals for the following full-time positions at **Lahore** Campus.

Designation	Required Experience	Qualification
Deputy Manager (Student Affairs)	3-5 years of relevant experience The candidate must be proficient in MS Office 365 (Excel, Word, PowerPoint) & AI tools for automation with experience in drafting MOUs & agreements, and handling event management, Additionally, the candidate should be a skilled problem-solver and multitasker with excellent public speaking & stakeholder representation skills.	Master's degree (16 or 18 years of education) in education, administration or management field.
Assistant Manager (IQAE)	Atleast 3 years of relevant experience Candidate must have strong data processing skills, good written/oral communications skills, office correspondence skills, and report writing skills.	Master's degree (16 or 18 years of education) preferably in TQM, statistics or management field.
Secretary	Atleast 2 years of relevant experience Ability to have strong communication skills, Proficient in data processing, office correspondence, and Microsoft Office	Bachelor's or Master's degree (14 or 16 years of education)
Assistant (Lab)	Atleast 3 years of relevant experience Having expertise in networking (VLAN, firewall, routers/switches, APs). CCNA/Microsoft certified candidates will be preferred.	Bachelor's degree (14 or 16 years of education) preferably in CS/IT or relevant field
Technician	2-3 years of relevant experience The candidate should have expertise in routine electrical maintenance, prompt fault troubleshooting, and ensuring uninterrupted power supply.	DAE (Electrical /Mechanical)
Carpenter	2-3 years of relevant experience The candidate must have experience of the repair of furniture, fixtures, and other wooden items.	Preferably Middle or SSC

Perks & Benefits:

- Market Competitive Salary
- Employees Provident Fund
- EOBI
- Hospitalization Insurance
- Group Life Insurance
- In-House Day Care & Medical Centre

Only short-listed applicants will be called for interview.

Apply at: **www.nu.edu.pk/jobs**

Last date to Apply: **September 27, 2026 (Sunday)**

Human Resource Department
FAST-NUCES, 852, Block-B, Faisal Town, Lahore
UAN: (042) 111-128-128 x 333, email: lhr.hr@nu.edu.pk
