

Internal Note

Subject: Hiring of Human Resource for the FRSG__ Project tiled_____

1. Dr-----Designation-----Campus----- has won the FRSG project in the call of _____ .The approved budget of this project is _____.This project is about (Summary of the Project in 3 to 4 lines

2. For hiring of the _____ number of staff _____ Job Titled _____ (Like 2 Research Assistant) Job advertisement was given and total _____ Number of Applicant applied for this post. **(Flag A)**.
3. Total-----candidates were shortlisted and interview was conducted by the Committee **(Flag B)**
4. The information of the selected Candidates are

S.No	Post	Name	CNIC	Duration of Contract	Salary per month

*Note: attach matric on ward Education record, CV, CNIC and other documents etc

5. Submitted for the approval of the Para 3 and above. please

Name:
Designation of PI
Campus_____

Name: Dr._____
Campus Director_____

Verified by

Sign_____
Rana Ayaz
Manager ORIC (I&C)

Endorsed By

Sign_____
Dr. Uzair Khan
Director ORIC

Recommended (for appointment)

Sign_____
Dr. Waseem Ikram
Registrar

Approved by

Sign_____
Dr. Aftab Ahmad Maroof
Rector